

HaSTA Board Meeting Minutes Feb 13, 2014  
206 Castle building, I'olani School

In attendance, live and in person: Rick Jones, Andy Barnes, Lauren Kaupp, Franklyn Allaire, Randyll Warheim, Liz King, Barbara Rogers, and others (Frannie, Aurora, and Devilla) via the Skype-esque program Blackboard Collaborator. Andrew (Treasurer) came in later.

Board Meeting called to order at 4:10 pm.

Board move to approve the minutes from the previous meeting Nov 21, 2013. Aurora abstains, all others present vote in favor. Motion passes.

**Catalyst:** Randyll has boxes of Catalysts from his days at editors, he took them from UH. They need a place to go. Rick suggests having the work-study students at UHWO scan them, as they need things to do and then we wouldn't have to find a place to keep them. Good idea.

**50th birthday celebration update (April 11 2014)-** Jenny or MaryLou were to present, but neither are here now. However, Lauren says that only a few folks have signed up, and all attendees need to pre-register. We need to send out more reminders, and we ourselves need to sign up. The Aquarium education person is contacting profs at UH to bring/man/set up tables.

Consuelo suggested to send out the next Catalyst after the 50th Celebration, so it (the 50th celebration) can be featured in the newsletter. Frannie thinks it should go out before the celebration, it would remind people to come, would increase participation. Rick suggests a flyer-type thing for the 50th, then a full write-up in the Catalyst proper. We should get the list of previous presidents and make sure they get invitations.

To promote Science and STEM and HaSTA, should we promote this to any group in particular? All area DOE science contacts have been emailed, and UH is getting involved, and Rick has been trying to get on Bytemarks Cafe (HPR) but has had no success. Aurora will try to influence the guy who does Bytemarks, as she is a Facebook friend of him.

Budget: any money to bring in neighbor island reps? Some inconclusive discussion about this.

**Website Update:** some folks are getting the hang of it, some are afraid of it. Rick and Franklyn both indicate that there's a small but easy learning curve. Do we want to spend time on this today, teaching people how to use? No, we want to go home. Rick will work with Jenny and Lauren to create a survey monkey for the board - each board member will sign up to manage a different part of the Website.

**Listserv vs Forum??** Right now, Listserv is old way, and forum is via wild apricot. To get emails from the Forum, you have to go online, sign in, and determine the settings (how often you want to receive emails, etc.) Problem with the listserv: there are a lot of people on it who aren't members. Problem with the Forum: only about 25 people have signed up, and most of them are people who want to disseminate information. We can't manage the Forum email list - each individual has to sign up for it, and most haven't. Also, when emails ARE generated by the Forum, the addressees just get a message that there's a new message to see (no other info is given), and the person has to click the link and sign in. Bah hum bug. However, any board

member can use the email function to send messages to the entire membership. Members who aren't on the board who want to email the membership can send their message to one of us and we can pass it along.

**Treasurer's Report:** Andrew finally got approved as the signer on the account and updated the Website's "request for reimbursement" page. It's in the "Forms" section of the Website. In future, if you need reimbursement for anything, PLEASE use the form on the Website and follow the established protocol. The form will be sent to the President and, if she approves it, she will pass it to the Treasurer, who will reimburse the requestor.

Andrew also suggests using a bank that is a little more accessible, the one we use now only has a few branches. Also, our yeild on savings is 0.07% so we might look into an online bank to get a higher yield.

The current budget runs July-june fiscal cycle. But, we were discussing budget at the November meeting. Andrew suggests that we approve the budget in time for the advent of the new fiscal year.

Do we have the funds to support stipends to bring in neighbor island reps for the 50th celebration? Say, up to \$1,000/ up to \$200 per person for travel? Motion is made and seconded, but Andrew says he doesn't have a grasp on the financials at this point, which points out why we so very desperately need to have a budget. Rick suggests formalizing and approving a budget by June of this year. Aurora suggests that anyone that's given a stipend to attend then has an obligation to do some work for HaSTA in return. Which seems reasonable. Aurora suggests that they find 5 new members. Rick suggests that they conduct a formal presentation promoting HaSTA.

Amendment to motion: Not to limit the offer to just reps, but also open it to liaisons. Amendment passes.

If they are given the money, they must agree to do a 10-15 minute presentation promoting HaSTA as part of their normal professional development work/outreach, etc.

Motion to close discussion passes.

Motion to offer a \$200 travel stipend to off island reps and liaisons if they agree to promote HaSTA PASSES UNANIMOUSLY.

By the next board meeting, it would be good to have a list of the bulk of anticipated budget items for the next year. Then, we can work on the budget at the meeting and discuss anything that we may have forgotten. So we can have a finalized budget to vote on in May.

**Annual Conference Update:** THanks to ANdy for hosting the conference on Sept 13 at lolani. Linda Shore will be our keynote, she's in charge of teaching educators at the Exploratorium.

Randyll met someone at UC Riverside, Campbell Educational Center or some-such, who wants to come to do a Friday evening-Sat all day workshop. For free. Randyll suggests bringing him in to the annual conference (attendees will only be able to attend his workshop, none of the breakout sessions). We can build his schedule such that those attending his workshop can see the keynote and will have breaks at the same time. That all got a warm reception from the rest of us in the room.

**Membership report:** we have 260 active and 280 expired members. Andy is working with Franklyn to hit up expired members at the Science Olympiad. Andy is resigning as of May 31.

**Other stuff:** Lauren and Jenny has been contacting old reps and section heads and liaisons to see if they are interested in continuing, and most of them said No so there are a lot of positions open now. Devilla was Middle School rep but took on the position of Ed Tech.

The old letter head needs to be updated. Andy will send it to Lauren.

**Meeting schedule for 2014:**

**March 20, Thurs, at UHWO 4:00 pm**

**April 17, Thurs, 4:00 pm at tba**

**May tba**

Meeting adjourned at 5:34 pm